

Windsor Lakes Homeowners Association, Inc. Board of Director's Meeting

Held on Tuesday, October 27, 2020 7 PM By Zoom Teleconferencing

Minutes of the Meeting

Directors Present Via Zoom

Teresa Johnson, Vice President

Janet Tooman, Treasurer

Mike Miller, Secretary

Jim Cherry, Director at Large

In Attendance

From Sterling: Drew Jones, Community Manager

Ninety-one (91) homeowners in attendance via Zoom

Call to Order

Teresa Johnson, Vice President called the meeting to order at 7 PM.

Teresa reminded everyone that on October 29, 2020, Mary Scoggins submitted her resignation effective immediately. Teresa then expressed the Board's appreciation for Mary Scoggins' leadership, commitment, and service on the Board and to the community.

Adoption

On a motion duly made, the agenda was adopted unanimously.

Consideration of Minutes

On a motion duly made, the minutes for the meeting held August 25, 2020 were approved unanimously.

President's Report by Vice President Teresa Johnson:

- Teresa John, Vice President gave an update on the Townhouse Roofing. She thanked the Townhouse Roofing committee members for their service: Larry Eastman, Chairman, Wilson Aldridge, Stan Everett, Buck Yates and Charles Finley. On October 19, 2020, the Board met and approved the committee's recommendation of Home Quality Roofing and issued a contract for their services. The work will begin in December 2020.
- Mike Miller, Secretary, then gave an update on the Clubhouse Indemnity Agreement with the COVID-19 Rider. He informed everyone that members of the Board had met with previous members of the Board to address questions and concerns presented by them as well as several residents. All agreed to take additional time to address the questions. They agree to schedule a later meeting.

A motion to approve the President's report was made by Jim Cherry and received a united vote of yes.

Vice President's Report by Teresa Johnson

- Teresa gave an update on the Clubhouse staff performance evaluations and upcoming enhancements to the evaluation instrument.

- The Secretary, Mike Miller, assists with the clubhouse operations. Mike gave an update on the following:
 - Repairs to the fitness center equipment.
 - Motion detector equipment
 - Front entrance gate repair.
 - Plexiglass shield installation in front of the reception desk.
 - Las Vegas party refunds.

On a motion duly made, the Vice President's report was accepted as presented.

Secretary's Report by Mike Miller

- ARC report from John Corey was read covering the period of August 21, 2020 through October 19.

On a motion duly made, the Secretary's report was unanimously accepted as presented.

Treasurer's Report by Janet Tooman

- Janet explained that the financial reports presented tonight are based on the August 2020 results; the September 2020 results were not available in time for the meeting.
- Janet gave an update that the meeting to discuss the Townhome insurance will be rescheduled to 2021.
- The 2021 proposed budget meeting will be held on November 10, 2020 7PM via ZOOM. Question should be submitted by Friday, November 6, 2020.

On a motion duly made, the Treasurer's report was accepted as presented.

Property Manager's Report was given by Jim Cherry

- Jim gave the Property Manager's Report which included the future bridge inspection, a Windsor Lakes Lawn Service update and survey results, and the 55+ survey and compliance update.

On a motion duly made, the Property Manager's report was accepted as presented.

Drew Jones with Sterling

- Drew reminded the residents that political signs must be removed within 10 days following the election, November 13, 2020.

Final Update and Questions and Answers


- Submitted questions were answered by Board members. A copy of the questions and answers will be made available to residents.

The next meeting date was announced: Tuesday, December 15, 2020 at 7 PM by Zoom.

Adjournment

There being no further business, the meeting adjourned at 7:58 PM

Respectfully submitted,



Michael Miller
WLHOA Board Secretary